

# STEVENAGE BOROUGH COUNCIL

## EXECUTIVE MINUTES

**Date: Wednesday, 14 September 2022**

**Time: 2.00pm**

**Place: Council Chamber, Daneshill House, Danestrete, Stevenage**

**Present:** Councillors: Sharon Taylor OBE CC (Chair), Richard Henry (Vice-Chair), Sandra Barr, Lloyd Briscoe, Jackie Hollywell, Mrs Joan Lloyd, Simon Speller and Jeannette Thomas.

**Start / End**      Start Time:    2.00pm  
**Time:**            End Time:       5.08pm

### **1      APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST**

The Leader of the Council paid tribute to Her Majesty Queen Elizabeth II and highlighted that Members would be able to offer their own tributes during the Council meeting that would be taking place on Thursday, 15 September 2022 at 7pm. The Leader also offered her condolences and best wishes to King Charles III.

There were no apologies for absence.

There were no declarations of interest.

### **2      MINUTES - 12 JULY 2022**

It was **RESOLVED** that the Minutes of the meeting of the Executive held on 12 July 2022 be approved as a correct record for signature by the Chair.

### **3      MINUTES OF THE OVERVIEW & SCRUTINY COMMITTEE AND SELECT COMMITTEES**

It was **RESOLVED** that the following Minutes of meetings of the Overview & Scrutiny Committee and Select Committees be noted –

Environment & Economy Select Committee – 23 June 2022

Community Select Committee – 7 July 2022

Environment & Economy Select Committee – 13 July 2022

Overview & Scrutiny Committee – 19 July 2022

### **4      GARAGES INVESTMENT BUSINESS CASE**

The Executive considered a report in respect of a proposed Garages Business Plan.

The Portfolio Holder for Resources, Transformation and ICT advised that the Council had an extensive garage stock comprising of more than 6,000 residential and

commercial garages. Demand for garages in Stevenage continued to be high, whether used for storage or parking, and there were in excess of 2,000 residents on the waiting list. The rental of the garages was one of the biggest income streams for the Council and was essential for the General Fund and supported the delivery of important front-line services.

The Portfolio Holder for Resources, Transformation and ICT stated that the report outlined the case for additional investment in the garages stock. There was currently a backlog of major works to 100 void garages. The report recommended that £234,000 be used from the Garage Improvement Programme to fund works to the backlog of void garages so that these could be brought back into use, and in turn help to meet the demand.

It was noted that the additional costs would be offset and exceeded by the additional revenue secured through rental income. The £234,000 investment was predicted to yield cumulative income of £312,000 by year 5. This additional rental income would also help to offset the loss of rent in the 442 garages affected by the residual sprayed asbestos.

The Portfolio Holder for Resources, Transformation and ICT commented that the second section of the report focused on the need for additional funding to formalise the programme of asbestos surveys in garages. Two options were available for asbestos management, depending on whether the survey work was contracted out or carried out in-house. The recommended option was that this work should be undertaken in-house, starting with the recruitment of a temporary asbestos surveyor. This aligned with the insourcing objectives set out in the Co-operative Commercial and Insourcing Strategy. Once the survey work was completed this would identify the requirements and then a further report will be brought to the Executive.

The following comments were made by Members:

- The Portfolio Holder for Environment & Climate Change suggested that it might be helpful for a meeting to take place with all relevant officers to co-ordinate the strategic element of the Garage Improvement Programme with the actual works taking place on the ground;
- The Leader was looking forward to the Executive receiving a report regarding the strategic management of the Council's Garage Stock which was expected in early 2023; and
- Officers were requested to ensure that Ward Members were consulted in advance on any works to Garage Blocks within their wards.

It was **RESOLVED:**

1. That the virement of £234,000 of funding from the current underspend in the Garage Improvement Programme (GIP) to fund the backlog in works to the void garages be approved.
2. That £55,000 of General Fund balances be used to fund the investment in

asbestos management surveys, to ensure compliance.

3. That it be noted that a further growth bid may be required to manage any asbestos identified and that this will come back to Members at a later date once the survey work has been completed.
4. That it be noted that officers will develop a revised garages investment strategy / asset management strategy that can be considered at a future meeting of the Executive.

*Reason for Decision: As contained in report.*

*Other Options considered: As contained in report.*

## **5 STATION GATEWAY AREA ACTION PLAN - PREFERRED OPTIONS REPORT FOR PUBLIC CONSULTATION**

The Executive considered a Preferred Option Report for public consultation concerning the Station Gateway Area Action Plan (AAP).

The Portfolio Holder for Environment & Climate Change advised that the “Preferred Options” stage was the second stage of development of the Area Action Plan. This version of the AAP had been informed by the Issues & Options consultation response, as previously reported to the Executive in February 2022.

The Portfolio Holder for Environment & Climate Change recommended that the draft Stevenage Connection Area Action Plan: Preferred Options Report be approved for consultation for a minimum 6-week period, and to work closely with other local partners and Stevenage Development Board to help ensure the vision for the area was developed in greater detail.

The Portfolio Holder for Environment & Climate Change explained that, once the Preferred Options public consultation had been progressed, officers and Members could commence consideration of the final Submission version of the Station Gateway AAP. Representations from the Preferred Options AAP consultation would be considered and incorporated within the final version of the AAP.

The Portfolio Holder for Environment & Climate Change stated that the preferred option could end up being a blend of the existing available options. He hoped that public engagement and consultation on the AAP could be undertaken as widely as possible.

In reply to a Member’s question, it was confirmed that Govia Thameslink and Network Rail were broadly supportive of the need to upgrade Stevenage Railway Station (whilst acknowledging the resource/funding implications). Officers would continue to engage with them throughout the AAP process.

The Executive debated consultation on the Preferred Options document. Following discussion, it was agreed that, as well as consulting key stakeholders, engagement with the public should be as wide as possible, including community and local

disability groups. Consultation should be much wider than the minimum required under Town & Country Planning legislation.

The Leader requested that a concise version of the Preferred Options Document be made available for the public as part of the consultation process, and that awareness of the AAP be raised through social media channels.

It was **RESOLVED:**

1. That the content of the Stevenage Connection Area Action Plan: Preferred Options document, prior to the document going out to public consultation, be agreed.
2. That it be agreed that the public consultation methods for when the Stevenage Connection Area Action Plan: Preferred Options document goes out to public consultation, include the breadth of engagement/consultation outlined in the Minute preamble above.
3. That delegated powers be granted to the Assistant Director: Planning and Regulation, to make final amendments to the Stevenage Connection Area Action Plan: Preferred Options Report prior to going out to public consultation.
4. That the comments of the Planning & Development Committee regarding the Preferred Options Report be noted.
5. That it be noted that informal engagement with key stakeholders will continue, including the Stevenage Development Board, to test the Preferred Options ahead of final preparation of the Area Action Plan Preferred Options Report.

*Reason for Decision: As contained in report.*

*Other Options considered: As contained in report.*

## **6 CONFIRMATION OF TWO ARTICLE 4 DIRECTIONS TO REQUIRE CHANGES OF USE FROM CLASS E(G)(I) (OFFICES) AND CLASS E(G)(III) (LIGHT INDUSTRIAL) TO CLASS C3 (RESIDENTIAL) TO OBTAIN PLANNING PERMISSION**

The Executive considered a report seeking confirmation of two Article 4 Directions to require Changes of Use from Class E(g)(i) (Offices) and Class E(g)(iii) (Light Industrial) to Class C3 (Residential) to obtain planning permission.

The Portfolio Holder for Environment & Climate Change reminded Members that the principal aim of the Directions was to protect employment uses within the designated Employment Areas. Two Directions had been in place, but had they expired on 31 July 2022, because of Central Government decisions to change the Use Class Orders and encourage the redevelopment of brownfield sites to residential use.

The Planning Policy Manager commented that positive responses to the initial consultation exercise had been received from consultees, including the Hertfordshire Local Enterprise Partnership. The Secretary for State had requested evidence and reasoning to support the requirement for the Article 4 Directions, which would be

provided in the next few days.

It was **RESOLVED**:

1. That the responses from consultation, 20 July to 17 August 2022, on the serving of the notice of the revised Article 4 Directions, as set out in Appendix C to the report, be noted.
2. That the Article 4 Directions [set out in Appendices A and B to the report] under Article 4 (l) of the Town and Country Planning (General Permitted Development) Order 2015 (as amended), to remove permitted development rights in relation to changes of use from Use Class E(g)(i) and E(g)(iii) to Use Class C3 (as defined in the Town and Country Planning (Use Classes) Order 1987 (as amended), be confirmed, effective from 1 October 2022.

*Reason for Decision: As contained in report.*

*Other Options considered: As contained in report.*

## **7 CORPORATE PERFORMANCE - QUARTER 1 2022/23**

The Executive considered a report outlining Corporate Performance for Quarter 1 (April to June 2022) of 2022/23.

The Chief Executive explained that the Council had broadly retained the same performance indicators for 2022/23 as they provided the right management oversight of key areas of focus and the delivery of our priorities. In addition, for 2022/23 a new housing compliance suite had been introduced which would provide oversight of how the Council was performing against key quality and safety measures including:

- Fire risk assessments;
- Electrical certificates;
- Gas certificates; and
- Legionella inspections.

The Chief Executive then gave a presentation concerning the Quarter 1 report, and summarised the Future Town Future Council (FTFC) performance highlights throughout the Quarter, under the headings of Transforming Our Town; More Social and Affordable Housing; Co-operative and Neighbourhoods; Making Your Money Count; and a Clean, Green, Safe and Thriving Town

The Chief Executive reported that, as at Quarter 1, of the 63 Corporate Performance Indicators, 38 were at Green status; 4 were at Amber; 9 were at Red; and 12 were outstanding (mainly relating to Voids, Household Waste and Decent Homes), the reasons for which he outlined in his presentation.

The Chief Executive was pleased to report that the Temporary & Emergency Accommodation performance indicator had improved from red to green status during Quarter 1, with the number of households in such accommodation reducing from 203 to 174. He outlined the Quarter 1 improvement activities carried out for the Voids, Customer Services and Managing Homes (Rent Collection) service areas,

and provided a synopsis of other red indicators.

Officers were asked to investigate the potential for increasing the level of commercial sponsorship of Council events and initiatives.

In reply to a question, the Chief Executive commented that the shortage of staff in certain areas was an issue at county, regional and national levels across many elements of the public and private sectors. There had been no indication that this situation might occur following the Covid crisis, but officers were endeavouring to develop creative solutions to seek to reduce the associated service impacts.

The Portfolio Holder for Housing & Housing Development drew attention to the possibility of an increased need for emergency and temporary accommodation due to the cost of living crisis, and confirmed that officers would be dealing with any related rent arrears issues on a case by case basis.

It was **RESOLVED:**

1. That the delivery of priorities which form the Future Town, Future Council Programme (set out in Appendix A to the report) and service performance across the key themes for Quarter One 2022/23 (set out in Appendix C to the report), be noted.
2. That the strategic risk updates, and new emerging risks, be noted.
3. That the performance challenges in relation to housing voids, repairs and customer service be noted, and the planned measures to improve performance be endorsed.
4. That the Executive Action Tracker, as set out at Appendix D to the report, be noted.

*Reason for Decision: As contained in report.*

*Other Options considered: As contained in report.*

## **8 GENERAL FUND MEDIUM TERM FINANCIAL STRATEGY UPDATE (2022/23 - 2026/27)**

The Executive considered a report in respect of an update on the General Fund Medium Term Financial Strategy (MTFS) 2022/23 – 2026/27.

The Portfolio Holder for Resources, Transformation and ICT stated that the report illustrated the Council's continued funding loss, noting that in 2010/11 SBC received £6.24Million in Government funding. Converting that to 2021 values, (using the Bank of England inflation tool) the sum equated to £7.45Million, which was considerably lower than the Council's 2022/23 finance settlement of £3.16Million.

The Portfolio Holder for Resources, Transformation and ICT referred to the in-year inflation pressures arising from the pay award and utility increases, giving an estimated extra increase in inflation of £827,000 for 2022/23 over that previously budgeted. Due to the level of balances and allocated reserves (income equalisation

and NDR gains), no in year savings were considered necessary at the current time. However, projected costs were now higher for 2023/24 than previously estimated and the report provided a comparison between the difference between council tax additional income and inflation - £374,000 of council tax income (for 2022/23-2023/24) against inflation of £3.08Million or £5.2Million for the MTFS period.

The Portfolio Holder for Resources, Transformation and ICT commented that the MTFS included some income pressure projections above those previously reported (and not covered in the 1<sup>st</sup> Quarter monitoring) of £500,000 and £200,000 relating to additional car parking and garage income losses for 2023/24 which had been added to the funding gap.

In terms of Business Rates, the Portfolio Holder for Resources, Transformation and ICT advised that these were about £300,000 lower than the original estimate, which seemed to be related to 2017 rating list adjustments. However, the Council Tax base was ahead of the budgeted figure already, not because of an increase in houses (which was below the estimate), but due to the continuation in the reduction of the Council Tax Support Scheme caseload.

Due to the pressures identified in the report, the Portfolio Holder for Resources, Transformation and ICT explained that the Making Your Money Count (MYMC) target had increased from £1.8Million for the next 3 years up to £3Million. The gap for 2023/24 was £2Million, but weighing up the ability to provide services and make savings at the same time and noting that there could be one off pressures in 2023/24 (such as parking losses), a target of £1.5Million was recommended for that year. Due to the level of savings required, it was recommended that the Council took a blended approach of options from across all the MYMC workstreams.

The Executive was informed that the risk assessment of balances was set at £3.57Million and the General Fund was predicted to be (if it made the savings) £4.37Million with £1.77Million of income equalisation and NNDR gains, which could be used if the financial situation was worse than predicted and which provided further financial resilience to the General Fund.

In response to a Member's question, the Strategic Director (CF), assisted by the Strategic Director (TP), advised Members that the level of parking in the Council-operated car parks had increased in recent weeks, although was still much reduced from pre-Covid pandemic levels. The Marshgate car park was under development for the Autolus project which, when completed, would return 50 parking spaces to the Council for public use. The new Multi-Storey Car Park (MSCP) at the Railway Station would further increase capacity. There were also about 700 spaces unoccupied in the St. Georges Way MSCP and 100 at the Westgate MSCP. There were therefore sufficient spaces for the public to use, but they may be in different locations from where they had parked previously.

It was **RESOLVED:**

1. That the change to the Medium Term Financial Strategy (MTFS) principles, as outlined in Paragraph 3.12 of the report and as amended in Paragraph 4.9.9 of the report, be approved.

2. That, for modelling purposes, Council tax increases be set at the threshold allowed assumed at 1.99%, subject to any change in Government rules, in order to help achieve a balanced budget, as set out in Paragraph 4.6.8 of the report.
3. That the updated inflation assumptions used in the MTFS, as set out in Section 4 of the report, be approved.
4. That the approach to Making Your Money Count budget options, as set out in Section 4.8 of the report, be approved.
5. That an amount of £300,000 for 2023/24 be approved for inclusion in the budget setting process to support the Transformation Fund, to help deliver the MYMC Target, as set out in Paragraph 4.8.3 of the report.
6. That a Making Your Money Count Target of £3.03Million (of which £1.5Million relates to 2023/24), be approved for the period 2023/24- 2025/26, as set out in Section 4.9 of the report.
7. That the revised fees and charges for Engineering charges, as set out in Appendix B to the report, be approved.
8. That General Fund growth be only approved for the Council's FTFC priorities and the growth allowance included in the 2023/24 budget is £75,000, and growth above that level will need to be funded by further savings in addition to the £3.03Million target identified.
9. That a minimum level of balances for the General Fund of £3.57million be approved for 2023/24, as set out in Paragraph 4.10.8 of the report.
10. That if there is an underspend in 2022/23, £200,000 be used to 'top up' the regeneration reserve, as set out in Paragraph 4.11.3 of the report.
11. That the MTFS be regularly reviewed and revised to reflect any material financial pressures so forecasts are updated and re-presented to the Executive for approval.
12. That the Trade Unions and staff be consulted on the key messages contained within the MTFS and more specifically when drawing up any proposals where there is a risk of redundancy.

*Reason for Decision: As contained in report.*

*Other Options considered: As contained in report.*

## **9 FIRST QUARTER REVENUE BUDGET MONITORING REPORT 2022/23 - GENERAL FUND AND HOUSING REVENUE ACCOUNT**

The Executive considered the First Quarter Revenue Monitoring report 2022/23 for the General Fund and Housing Revenue Account (HRA).



The Portfolio Holder for Resources, Transformation and ICT advised there was a net overspend for the General Fund budget of £119,000. Car parking income would be circa £208,000 lower than the already reduced base (it had been reduced by £695,000 in the 2022/23 budget).

The Portfolio Holder for Resources, Transformation and ICT stated that in addition were several cost of living pressures, the main one being inflationary increases projected for utilities and fuel. The latest information suggested an increase of £177,000 for utilities (gas and electricity) and £107,000 for fuel (petrol and diesel). There were another £111,000 worth of variances from across the General Fund which would be assessed as part of the Quarter 2 report to see whether they could be mitigated or whether there would be an on-going impact.

The Portfolio Holder for Resources, Transformation and ICT informed the Executive that an offer had been made to the trade unions for an £1,925 per employee pay award for 2022/23. If this was accepted it would add £662,000 to the Council's General Fund staffing costs, although it was hoped that the award would help the Council to retain and recruit staff.

The Portfolio Holder for Resources, Transformation and ICT advised that the HRA was reporting adverse variances of just under £250,000. There are four large variances, the first being the adjustment to the Leaseholders actuals for 2021/22 of £334,000 due to the actuals for the year being lower than the estimate, resulting in the charges being refunded back to leaseholders.

The Portfolio Holder for Resources, Transformation and ICT stated that the second adverse variance was rental income being £638,000 lower than budgeted, which included additional void losses being higher than estimated, and the delayed completion of new homes.

The Executive noted that the final two were positive variances which partially offset the above pressures from lower borrowing costs from the delay in taking out new borrowing and improved interest income following the changes in bank rates over recent months.

It was **RESOLVED:**

### **General Fund**

1. That the 2022/23 1<sup>st</sup> Quarter projected net increase in General Fund expenditure of £119,930 be approved.
2. That it be noted that the cumulative changes made to the General Fund net budget remains within the £400,000 increase variation limit delegated to the Executive, as set out in Paragraph 4.1.20 of the report.

### **Housing Revenue Account (HRA)**

3. That the 2022/23 1<sup>st</sup> Quarter projected net increase in HRA expenditure of

£249,890 be approved.

4. That it be noted that the cumulative increases made to the HRA net budget remains within the £250,000 increase variation limit delegated to the Executive.

*Reason for Decision: As contained in report.*

*Other Options considered: As contained in report.*

## **10 ANNUAL TREASURY MANAGEMENT REVIEW OF 2021/22 INCLUDING PRUDENTIAL CODE**

The Executive considered a report in respect of the Annual Treasury Management Review of 2021/22, including Prudential Indicators.

The Portfolio Holder for Resources, Transformation and ICT advised that the average investment balance for the year was £80.908 Million, earning interest of £286,304 and achieving an average interest rate of 0.35%. This compared with an original budget assumption of £202,910 investment interest based on an average investment rate of 0.25%.

The Portfolio Holder for Resources, Transformation and ICT stated that cash balances (£68.75 Million as at 31 March 2022) had enabled the Council to use internal borrowing in line with its Capital Strategy and Treasury Management Strategy. This position was kept under review taking into account future cash balances and forecast borrowing rates.

The Portfolio Holder for Resources, Transformation and ICT commented that, in 2021/22, the Council spent £61.342 Million on capital projects (General Fund and Housing Revenue Account). The capital programme was funded from a combination of existing capital resources and an increase in borrowing (General Fund £12.364 Million, HRA £25.487 Million). New external loans were taken out for the HRA during 2021/22 of £9.047 Million. No external loans were taken out for the General Fund during 2021/22.

The Portfolio Holder for Resources, Transformation and ICT explained that the Council's Minimum Revenue Provision (MRP) charged to the General Fund in 2021/22 was £195,200, of which £35,100 was funded from investment property; £29,400 was funded by the Garage Improvements Programme; and £130,700 was a net cost to the General Fund.

The Portfolio Holder for Resources, Transformation and ICT stated that there had been no breaches to the Treasury Management policy in 2021/22 and no Treasury Limits were breached during the year.

The Assistant Director (Finance) advised that the report had been considered by the Audit Committee on 7 September 2022. The Committee had noted the report and had recommended it to Council for approval.

In relation to the pie chart set out in Paragraph 4.2.3.2, the Strategic Director (CF) explained that the £29M figure for Housing Revenue Account balance available

above minimum balances was solely for the repayment of debt.

It was **RESOLVED** that the 2021/22 Annual Treasury Management Review be recommended to Council for approval.

*Reason for Decision: As contained in report.*

*Other Options considered: As contained in report.*

## 11 URGENT PART I BUSINESS

### Cost of Living

The Leader reminded Members that the Council had approved a motion declaring a Cost of Living Crisis in July 2022. Subsequent to that declaration, an Executive Member and Officer working group had been established to develop a Cost of Living Action Plan which would be presented to the Executive in October 2023. The Action Plan would focus on the impact on residents, businesses, partners, Council staff and Council finances, and would frame actions across a number of themes, including:

- a. Co-ordinating Government Support (to reach those that needed it);
- b. Welfare support and advice (promoting, signposting etc.);
- c. Maintaining good health (physical, mental, community wellbeing, volunteering);
- d. Access to food and nutrition (community larders, food banks, gardens, healthy eating);
- e. Housing (costs, repairs and improvements, retrofitting and decarbonisation); and
- f. Working in partnership (to target support in localities / to the most in need).

The Leader advised that the Government had recently announced a new package of measures to be put in place to support people through this winter, and beyond. This was in addition to the previously announced universal and targeted payments, and included:

- i. Capping the cost of energy for households for 2 years from 1 October 2022, at an average of £2,500 per year;
- ii. Businesses, charities, and public sector organisations would receive equivalent support for six months, and then it would be reviewed every three months;
- iii. An energy supply task force to get contracts with international suppliers to bring down energy costs; and
- iv. A budget announcement to take place later in September, which would provide more detail about how the above measures would be funded and implemented.

The Leader stated that there was a wide range of support that the Council was already putting in place for people experiencing difficulties, including:

- a. The Government response and grant schemes, rebates and vouchers; and
- b. Stevenage Borough Council's universal and targeted support, including Benefits and grants; the use of the Community Renewal Fund, and Community Wealth Building approaches and developing the Social Inclusion Partnership; UK Shared Prosperity Fund including Community Wealth Building and VCSE access to business and sustainability support; Household Support Fund, including

payments to foodbanks, schools and community centre cafes; Work to improve the EPC rating of our housing stock, including bidding for funding to improve the energy efficiency of homes and building new homes that are highly energy efficient; and Longer-term investment in skills development and employment opportunities, including the Stevenage Town investment plan and Stevenage Works programme.

The Leader commented that, in considering the potential impact on Council finances and staff, things underway included:

- a. The challenges being faced with recruitment and retention;
- b. Calculations suggesting that the impact of increased utility costs could be up to £300,000 this year, and £460,000 full year in 2023/24;
- c. The importance of the proposed national pay in helping staff meet increased costs, but also the impact on Council budgets as this was higher than anticipated (up to £700,000) and may not be fully funded by Government (the Local Government Settlement was still to be agreed);
- d. The value of existing flexible working arrangements, employee assistance programme, and availability of resilience support, coaching, and pay flexibility requests being considered; and
- e. Development of an online hub for staff.

The Executive was informed that initial priorities underway and being developed included:

- i. Information hub on the Council's website, signposting to support available – this included summary of grants and other support;
- ii. Internal and external communications to residents, businesses, staff and Councillors – both supporting themselves, and supporting others;
- iii. Considering a Warm Spaces initiative, including potential links with community associations, public and voluntary sector partners;
- iv. Working with partners to offer “full financial MOTs” for people, focusing on short term and more sustainable longer term solutions;
- v. Surveying local Community Associations to understand the potential impact on them, how they were intending to manage pressures, and any support needed; and
- vi. Holding a Stevenage Together meeting on 20 September 2022 to co-ordinate work with partners and discuss / agree any joint work to support people.

The Leader commented that, in the longer term, further skills and investment opportunities would aid the town level response, and included the Stevenage Town Investment Plan (£37.5M secured from Government, STEM jobs, £900M investment from GlaxoSmithKline); Community Wealth Building Programme - £1M UK Shared Prosperity Fund, Stevenage Works (£340,000 secured), Community Infrastructure Levy; and Levelling Up - Step2Skills (£5.8M) Multiply Project. The Leader also noted that circa £31M had been secured from the Local Enterprise Partnership to support the delivery of various projects across the town, including the new Bus Interchange and projects within the Town Square.

## **12 EXCLUSION OF PRESS AND PUBLIC**

It was **RESOLVED**:

1. That under Section 100A of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as described in Paragraphs 1 – 7 of Part 1 of Schedule 12A of the Act as amended by Local Government (Access to Information) (Variation) Order 2006.
2. That the reasons for the following reports being in Part II were accepted, and that the exemption from disclosure of the information contained therein outweighs the public interest in disclosure.

## **13 PART II MINUTES - EXECUTIVE - 12 JULY 2022**

It was **RESOLVED** that the Part II Minutes of the meeting of the Executive held on 12 July 2022 be approved as a correct record for signature by the Chair.

## **14 URGENT PART II BUSINESS**

None.

## **CHAIR**